

**FUND TO COMBAT VIOLENT CRIME PROGRAM
P.O. BOX 818
DOVER, DELAWARE 19903
(302) 744-2674**

MINUTES OF THE MEETING FOR AUGUST 23, 2017

A Fund to Combat Violent Crime Committee meeting was held on Wednesday, August 23, 2017, in Rm 112, Tatnall Building, Dover, Delaware. The meeting was called to order by Chairman, Robert Coupe at 10:45 a.m. Members of the Committee introduced themselves with Major Robert Hudson acting as a proxy for Col. Nathaniel McQueen. An introduction of attendees was completed. Those in attendance included:

Committee and Staff:

The Honorable Robert M. Coupe

Secretary, Department of Safety and Homeland Security, Committee Chair

The Honorable Matt Denn

Attorney General for the State of Delaware

Major Robert Hudson

Delaware State Police

Chief Randall L. Hughes

Georgetown Police Department

Fred Calhoun, III

President, FOP, Delaware State Lodge

Lisa Morris

Deputy Attorney General, Department of Justice

Carol Lee

DSHS Grant Administrator

Interested Parties:

Chief Marvin Mailey

Dover Police Department

Capt. Gary Bailey

Milford Police Department

Chief W. Scott Collins

Selbyville Police Department

Chief Kenneth Brown

Milford Police Department

Thomas Brackin

President, Delaware State Troopers' Association

Chris Klein

Department of Safety and Homeland Security

Lt. Glenn Van Fleet

Seaford Police Department

Capt. Ben Feldmann

New Castle County Division of Police

Chief Bruce Von Goerres

Ellendale Police Department

Chief Floyd Toomey

Dagsboro Police Department

Capt. Thomas Donlon

New Castle City Police Department

Roger Willey

Department of Safety and Homeland Security

M/Cpl. Nellie Vega

Wilmington Police Department

Insp. Clayton Smith

Wilmington Police Department

Insp. Cecilia Ashe

Wilmington Police Department

Chief Robert Tracy

Wilmington Police Department

Councilman Marty Presley

Town of Frankford

Chairman Coupe reviewed the objective of the meeting: Status of Frankford Police Department will be discussed. Submitted amendments will be considered for approval. Review of proposed revision of Fund guidelines will continue.

Minutes of the July 20, 2017 meetings were reviewed by the Committee. Maj. Hudson made a motion to approve the minutes as prepared. Fred Calhoun seconded the motion. A vote was called and the motion carried unanimously.

Chairman Coupe discussed the need for an Executive Session at the next meeting pursuant to 29 Del. C. § 10004 (b)(6); § 10002 (l) (3) - discussion of investigatory files compiled for civil or criminal law-enforcement purposes including pending investigative files.

Chairman Coupe opened discussion on the status of the Frankford Police Department. After an explanation of actions taken on behalf of the best interest of the Fund and the Town of Frankford, Chairman Coupe opened the floor to Councilman Marty Presley. Councilman Presley and Chief Toomey of Dagsboro provided discussion on the intentions of the Town of Frankford to maintain a police department. Maj. Hudson made a motion to hold the equipment until the next meeting. Fred Calhoun seconded. A vote was called and the motion carried unanimously. Chairman Coupe stated that the equipment would be held until the next meeting and invited Councilman Presley to attend to report on the Town's progress.

The following extension request was reviewed and voted on as follows:

V-34-17 Wilmington Police Department

Applicant requests a 120-day extension to expend funds remaining in this grant. Applicant bases this request on the fact that they did not receive their award letter until January 23, 2017.

After discussion and questions from Committee members regarding the amount of funds remaining and how they were to be utilized, AG Denn made a motion to approve the request for a full 120-day extension. Fred Calhoun seconded the motion. A vote was called and the motion carried unanimously.

As Chairman Coupe prepared to address the next two extension requests, AG Denn stated that if there was not a public safety issue at hand, he would like to move these extension requests to the next meeting due to a question of public notice. Further discussion covered the need or lack thereof, to address these requests now or at the next meeting. AG Denn made a motion to hold these requests for vote until the next scheduled meeting. Fred Calhoun seconded the motion. A vote was called and the motion carried unanimously.

Chairman Coupe introduced the next topic for discussion as the Fund to Combat Violent Crime Guideline revisions. During a review of the Committee approved changes, the Chairman discussed the need for the departments to include detailed documentation with their Final Reports. Citing concerns about supporting documentation and compliance with State travel policy, Chairman Coupe recommended a moratorium on training travel funding for this fiscal year. He also discussed developing more consistency in documentation of other lines of funding. Chief Hughes made a motion to suspend use of FCVC funds for training and travel for this grant cycle. Maj. Hudson seconded. Further discussion took place at which time Chief Hughes stated the Committee should have the advantage of hearing more information before making a final decision on suspending funds.

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With further review of the Guideline revisions, the Committee discussed the statement on funded technology meeting DTI standards. Chairman Coupe suggested that alternatives for requests of technology be prepared and finalized by the next meeting.

Other suggested changes included striking 1. Of “What the Fund to Combat Violent Crime Funds May Not be Used for, adding verbiage to 2.g. to clarify that laptop computers were not an acceptable use of funds unless no other funding source is available or the laptop is a specialized use piece of equipment. Accounting procedures will be added. The Committee agreed to include “expend the funding” on the 120-day extension language. It was suggested and agreed that under the section “Disposition of funds and property upon termination,” the phrase “or temporarily suspends” be added. Chairman Coupe stated that the revisions may be finalized or discussed at the next meeting. It was agreed that revisions to forms would be available for review/approval by the next meeting.

After discussion on the application submission deadline, the Committee meeting date to review applications, and the effects of these changes on requests that may be made, it was determined that moving the application submission date and date for the subsequent approval meeting would need to be changed.

Hearing no further discussion, Chairman Coupe asked for a motion to adjourn. Chief Hughes made a motion to adjourn the meeting and Fred Calhoun seconded. A vote was called and the motion carried unanimously. The meeting was adjourned at 12:08 p.m.